

Youth Engagement, Education & EnviroSchools Advisor

Horopaki | Context

Kaunihera Taiao ki Waitaha | Canterbury Regional Council, also known as Environment Canterbury, is the Regional Council for the largest region in Aotearoa/New Zealand, covering an area of 44,500 square kilometres, with a population of approximately 700,000.

As a regional council, we are responsible for managing natural resources including air, soil, water and land. We work in partnership with mana whenua Ngāi Tahu to protect the health of our environment to ensure a sustainable and prosperous future for our region.

The region's evolving environmental and political context means we will continue to be agile and adaptive, as we respond to regulatory and environmental changes.

Our mahi (work) is organised around the delivery of our three core services:

- Environmental Regulation and Protection
- Community Preparedness and Response to Hazards
- Public Transport

We are guided by our strategic drivers (pou):

- Putting the community and our customers at the heart of everything we do
- Growing our relationship with mana whenua into a true partnership
- Maturing our governance model and understanding of our political environment
- Removing pain for our people (and customers) by improving our systems and processes.

Our mahi is also underpinned by our values:

- Kaitiakitanga (stewardship)
- Pononga (integrity)
- Manaakitanga (people first)
- Whanaungatanga (collaboration)
- Māiatanga (can do).

Aronga | Purpose

The purpose of this role The Youth Engagement, Education and EnviroSchools Team (YEEET) are focused on children and young people, working to connect and engage youth and education communities with the mission/kaupapa of Environment Canterbury. This includes being the regional partner for EnviroSchools, a nationwide environmental action-based programme supported by Toimata Foundation and a large network of regional partners.

The purpose of this role is to deliver a programme of work specifically targeting young people and their educators to engage them in sustainable behaviours/resource management to create change that benefits the Canterbury region.

Ngā Haepapa | Accountabilities

Education Programmes

- Deliver programmes of work in education settings using best practice Environmental Education for Sustainability (EEfS), showing an appreciation of te ao Māori and mātauranga Māori and ensuring delivery is appropriate to class needs.
- Provide professional development and curriculum planning support to teachers in using YEE programmes and more general EEfS.
- Contribute to the development and review of targeted YEEE programmes, resources and activities, ensuring they are aligned to Environment Canterbury's priorities, reflect mātauranga Māori and meet the needs of the NZ curriculums.
- Support a YEEET culture of reflective practice seeking feedback and measuring outcomes e.g. feedback from teachers, students and peers.

Enviroschools

- Facilitate the Enviroschools programme in schools and early childhood centres.
- Guide and motivate Enviroschools to develop their own journey based on the Enviroschools process.
- Support teacher planning to integrate Environmental Education for Sustainability learning and action into all areas of school life.
- Work with student leaders, empowering them to share their voices within their school and communities.
- Assist with planning and facilitating events such as teacher professional development and student hui contributing to creating a strong network of Enviroschools.
- Act as a conduit between the school and their wider community including other educational/sustainability providers.
- Maintain personal currency regarding programme delivery, attending Enviroschools training as required.

Engagement

- Provide support, advice and assistance to Environment Canterbury staff around best practice in engaging and interacting with young people in Canterbury.
- Develop and maintain networks within the region including educational (including tertiary) and environmental groups and the wider community linked to youth engagement and education.
- Attend educational and community events focused on or involving young people that align with the organisation's strategic priorities.

- Contribute youth-related content to Environment Canterbury's and Enviroschools' communication channels, e.g. website, newsletters, social media.

Toitū Te Tiriti | Treaty Partner Excellence

- Deliver outcomes that underpin and give effect to achieving Ngāi Tahu cultural and environmental aspirations, including but not limited to, mahinga kai and revitalisation programmes.
- Connect with our Ngāi Tahu partner to ensure understanding of Ngāi Tahu aspirations and priorities so that there is genuine input and contribution, which can be considered in mahi programme development and prioritisation.
- Demonstrate openness and courageousness in approaching issues and in co-design of processes and systems, supporting thought leadership that can give effect to the progression of the partnership.
- Contribute toward our effective, strong and valued relationship with all Papatipu Rūnanga within Waitaha/Canterbury and Te Rūnanga o Ngāi Tahu, to demonstrate our commitment to recognise and provide for the kaitiaki/responsibility Ngāi Tahu has for the natural environment. This will include sharing of knowledge and information, creating opportunities for increased participation in decision-making processes, effective engagement and development of existing working relationships.
- Support the organisation's cultural capability journey, leading by example and identifying clear priorities, expectations, and development opportunities for individual capability; planning and aligning work to support organisational cultural capability across all aspects of delivery.

Hauora me te Marutau | Health and Safety

The health, safety and wellbeing of our kaimahi and community is a priority for the Council, and we proactively implement robust health and safety practices. To meet our legal obligations you must:

- Understand the health and safety and risk obligations that rest with this position, and care for your own health, safety and wellbeing and that of others you may interact with.
- Ensure awareness of, and compliance with, legislative and operational standards, policies and guidelines, including the Council's code of conduct.
- Maintain an enquiring mind, undertake your own due diligence, and apply your knowledge of best practice to ensure a detailed understanding of any risks associated with this position.
- Ensure that relevant certifications are maintained, if applicable.

Hononga ā-Mahi | Working Relationships

Kai rō Kaunihera | Within the organisation

- Accountable to Lead Advisor Youth Engagement and Education.
- Work closely with Enviroschools Regional Coordinator to ensure appropriate resourcing, and alignment of practice to the Enviroschools kaupapa and strategies.
- Work closely with the Senior Youth Education and Engagement Advisor and other members of the YEEET team seeking opportunities to collaborate and integrate Environment Canterbury learning and Enviroschools programmes.
- Supporting the Youth Rōpu as required.
- Develop relationships with staff of other sections within Environment Canterbury who can support action in school communities.
- Work with members of the Communications and Engagement Group to stay up to date with current Environment Canterbury activity and information to help plan and deliver engagement activities.

Kai waho i te Kaunihera | Outside the organisation

- Contribute toward our effective, strong and valued relationship with all Papatipu Rūnanga within Waitaha /Canterbury and Te Rūnanga o Ngāi Tahu.
- Demonstrate Council's commitment to recognise and provide for the kaitiaki responsibility Ngāi Tahu has for the natural environment. This will include sharing of knowledge and information, creating opportunities for increased participation in decision making processes, effective engagement and development of existing working relationships.
- Communicate and liaise with staff at educational institutions to maintain programme engagement and awareness of issues from a stakeholder perspective.
- In response to portfolio initiatives, liaise with young people to facilitate Environment Canterbury strategic outcomes.
- Liaise with, and support, Government agencies and community organisations working to enhance environmental outcomes that fit with Environment Canterbury portfolios.
- Collaborate with staff and councils of territorial local authorities to ensure programmes meet customer needs and support for the Enviroschools programme is maintained.

Ngā Herenga Motuhake | Special Conditions

As a regional council, we have a specific requirement to provide a civil defence function for Waitaha. Kaimahi are required to be available to assist, support or be associated, as reasonably required, with any Civil Defence emergency or any exercise organised in relation to this function.

Additionally, all kaimahi are expected to assist, support and respond, as reasonably required, to any event where the Business Continuity Plan is activated.

Children's Worker

The accountabilities of this role are such that the role meets the definition of a "children's worker, being "a person who works in, or provides, a regulated service, and the person's work -

- a. may or does involve regular or overnight contact with a child or children (other than with children who are co-workers); and
- b. takes place without a parent or guardian of the child, or of each child, being present."

Therefore, employment in this role is subject to a satisfactory Police Vetting check at time of hiring and every three years thereafter.

May be required to work outside normal hours of work.

Work required in outdoor or classroom environments.

May be required to occasionally work away from home.

Māngai Whakahaere | Delegations and Authorities

Where specified, this role has delegated authority to make decisions in accordance with Council-approved delegations, and authority for decision making in accordance with policies and guidelines for financial, people management and media-related activities.

Additional specific delegations may be given by the Chief Executive to the Chief People Officer on people and safety matters from time to time.

Ngā Āheitanga | Capabilities

Tohu Mātauranga | Qualifications

- A tertiary degree in a relevant field, e.g., education, environmental science or youth work is required.
- A diploma/degree in teaching is an advantage.
- Current class one driver's licence is essential

Mātau ā-wheako | Experience

- Professional experience teaching or facilitating youth programmes.
- An understanding of, and commitment to, Te Tiriti o Waitangi, tikanga and mātauranga Māori, or a willingness to learn.

- Knowledge of educational structures and the New Zealand curriculums.
- Ability to plan and evaluate outcomes.
- Working within budgetary and other resource constraints.
- Strong verbal and written skills and strong presentation skills.
- Effective time management skills, a flexible mindset and the ability to juggle multiple activities.
- A positive, collaborative approach and an engaging personality.
- An understanding of and experience in EEFS (Environmental Education for Sustainability) processes and practices is an advantage.
- Knowledge in biodiversity, air and/or water is an advantage.
- Practical experience in facilitating or coaching adults is an advantage.

Ngā Pūkenga Matatau | Core Competencies

Specific behaviours at the Team Member level sit beneath each of the following organisational competencies.

Customer Focus	Ensuring that the customer perspective is a driving force behind decisions and activities. Initiating and maintaining relationships inside and outside the organisation.
Business Acumen	Using an understanding of the organisation's position to contribute to effective strategies and tactics by using economic, financial and industry information. Thinking from the ratepayers' perspective.
Achieving Outcomes	Translating strategic priorities into operational reality; aligning communication, accountabilities, resources, internal processes and ongoing measurement systems to ensure that strategic priorities yield measurable and sustainable results.
Leading Change	Identifying and driving organisational and cultural changes needed to adapt strategically to changing demands, technology, and internal initiatives; using new approaches to improve results by transforming organisational culture, systems, or services.
Common Purpose	Working towards a compelling view of the future by engaging with the organisation's vision; understanding and aligning to the common purpose.
Building Capability	Attracting, developing, engaging, and retaining talented individuals allowing the organisation to meet current and future organisational challenges. Sharing authority, responsibilities and decision making to enable individuals to stretch their capabilities and accomplish strategic priorities.

The above statements are intended to describe the general nature and level of work being performed; they are not an exhaustive list of all responsibilities, duties and skills required of the position and incumbent. From time to time the incumbent will be required to accept and carry out other duties.

Band / Grade
4/13

Position Code
CRELCSE.003

Last Updated
April 2025

I agree to undertake the responsibilities detailed in this job description:

Ingoa | Name:

Waitohu | Signature:

Rā | Date Signed: